# **APPLICATION GUIDELINE (MALAYSIAN APPLICANT)**

## Step 1

Kindly complete on-line application form http://www.ips.um.edu.my

#### Step 2

Upload all the following document:-

- (a) Photo (Passport Size With Blue Background)
- (b) Malaysia NRIC
- (c) Sijil Pelajaran Malaysia (SPM/MCE) Certificate
- (d) Education Background (\*Certificate and Academic Transcript)
- (e) Working Experience Document if any
- (f) Financial Support if any
- (g) Reference (Application for Research Only)
- (h) Research Intent (Application for Research Only)

## \*Note: Compulsory to provide English translations if the certificates are not in English/Malay

### Step 3

- (a) Once all the online procedure been completed, kindly press "Click To Confirm Application" button to get the complete application form and Cover Letter. Please keep the documents for your own record.
- (b) You are not allowed to edit your on-line application after pressing "Click To Confirm Application" button.
- (c) You may check your application status through on-line at http://pgadmission-status.um.edu.my, two months after the date of your application.

#### **PAYMENT OF PROCESSING FEE:- Malaysian applicants, RM50**

Processing fee for Malaysian applicants should be paid using Bank Transfer/ Internet Banking or Telegraph Transfer made payable to:

Payee: BURSAR, UNIVERSITY OF MALAYA

Account No.: 8001279998

Bank Information: CIMB Bank Berhad

University of Malaya 50603 Kuala Lumpur Swift Code: CIBBMYKL

Any enquiries, please contact:

Telephone: 603-7967 4407 /4404 /4659 / 4528

Fax: 603-7956 6634

Email: eapps ips@um.edu.my

#### **REMINDER:**

The University of Malaya will not process any uncompleted on-line application including those without processing fees.

#### **GUIDELINE TO WRITING RESEARCH PROPOSAL:**

All applicant for Master by research mode programme, Doctor of Philosophy and Doctor of Medicine need to upload the Research Intent in the on-line application system. Please follow the 'How To Write Research Intent'